

Speaker Biography

Penny J. Quirk
Robbins-Gioia



Penny Quirk has over 20 years experience in Records & Information Management. She has successfully implemented programs for micrographics, physical and electronic records, vital records, historical records, litigation support, and RIM Audit.

Since 1999, Penny has expanded her expertise to include Information Technology arena as well as Corporate Compliance components toward the development of a comprehensive Records & Information Program. In order to incorporate all of these various components, Penny uses a combination of processes and workflow methodologies, customized toward the client's need and industry. These methods include change management programs to ensure successful adopters and continuous improvement.

Penny is a recognized presenter, trainer, and author of numerous RIM presentations and published articles. She holds a BA in Business Management, MBA in Business Administration; Minor in Psychology; along with extensive certifications of completions in fields of Project Management, Records Administration, Business & Technical Writing, Team/Facilitator; PCL (Principle Centered Leadership), and Diversity Training. A long time member of ARMA International (The Association of Information Management Professionals), Penny has held office at the international and chapter levels. Other professional organization membership includes ISACA (Information Systems Audit and Control Association), and AIIM (the ECM Association).

Currently employed with Robbins-Gioia as a Principal Consultant Manager for the RIO (Records & Information Optimization) practice group, where she is responsible for RIO services for Commercial and Government entities.